

PRIVATE FUNCTIONS / EXCLUSIVE EVENTS

Curated exclusive celebrations with a personal touch and wholesome seasonal cuisine which reflects and celebrates our rich South African heritage and warm hospitality.

The restaurant is available for private exclusive event bookings during the following times:

Day Time Events

Monday to Saturday
from 13:00 to 17:00

Evening Events

Monday to Saturday
from 18:00 to 00:00

Minimum of 30 guests for exclusive events

NOTE: Weddings excluded from all info provided herein, wedding enquiries via e-mail to info@evertopstal.co.za



Seating Capacity

Voorkamer – 70 guests

includes a large fireplace

Parskamer – 30 guests

wooden floor – the room may be converted into a dance area

Stoep – 36 guests

enclosed Stoep area leading out from main room and ideal for pre-drinks

Seating capacity excludes the outside patio & garden area available for arrival drinks & canapes (weather permitting)

Venue Rates for exclusive private events

WINTER

from 1 June until 30 September

Weekday Afternoons	13:00 – 17:00	Monday to Thursday	R 6 000
Weekday Evenings	18:00 – 00:00	Monday to Thursday	R 8 000
Weekend Afternoon	13:00 – 17:00	Friday & Saturday	R 8 000
Weekend Evenings	18:00 – 00:00	Friday & Saturday	R 10 000

SUMMER

from 1 October until 31 May

Weekday Afternoons	13:00 – 17:00	Monday to Thursday	R 8 000
Weekday Evenings	18:00 – 00:00	Monday to Thursday	R 10 000
Weekend Afternoon	13:00 – 17:00	Friday & Saturday	R 10 000
Weekend Evenings	18:00 – 00:00	Friday & Saturday	R 13 500

2026/2027 (valid Mar26-Feb27)



Included:

Exclusive use of the premises
inside area, stoep, patio & garden
Basic restaurant equipment & furniture
tables, chairs, glassware, flatware, napkins
Set-up, breakdown & cleaning
pre- & post event
Sound inside the restaurant
installed sound system & 1 x microphone
Fireplace inside the restaurant
limited amount of fire wood
Solar Power
not affected by load-shedding
Secure Parking
parking facilities on the premises



Excluded:

Set Menu & Beverages
function menus available from [EVERT website](#)
Function Co-ordination
co-ordination of all aspects of the event
Designer Chairs & Furniture
alternative hire-in options on request
Table Linen
alternative hire-in options on request
Decor & Flowers
options available from 3rd party vendors on request
Ambient lighting
alternative hire-in options on request
Live Entertainment | DJ | AV, PA & Sound System
alternative hire-in options on request

We are able to assist with an array of additional arrangements and optional services that may be required for a memorable event. Contact us for information on services of reputable and professional 3rd party service providers that include photographers, DJ's, live musicians, AV & Sound, Flowers & Décor etc.

Menu Options, Drinks & Service Fees

Menus are seasonal and amended accordingly:

Winter (from 1 June to 30 September)

Summer (from 1 October to 31 May)

Set menus, wine list and drinks options may be viewed and downloaded from the [EVERT website](#).

Dietary requirements and menu exceptions are accommodated on request (i.e. Halaal, Kosher, Vegetarian etc).



The restaurant is fully licenced with all the standard brands and a range of alcoholic beverages and wines. Bring-your own (BYO) is allowed and Corkage @ R 50 per 750ml bottle for only Wine & Sparkling wine applies.

Bar tabs are tailored to the requirements of the specific event with either a full Account Bar (within agreed limits) a Cash Bar facility or a combination of both with agreed parameters..

A service fee of 15% on menu and drinks is added to the final bill for the event coordination, set-up, breakdown, cleaning, table side service, event management and bar service.

FUNCTIONS & EVENTS

Terms & Conditions of Service

GROUP BOOKINGS & DEPOSITS

1. To secure a group booking for 10 or more guests a deposit of R750 is required which will be deducted from the final bill.
2. Payment of the required deposit will be deemed as acceptance of the Terms of Service as described herein (note point 31).
3. Deposits (note points 2, 11, 18.) to be paid by means of a PayFast link (supplied on booking) or with Electronic Funds Transfer (EFT) into the following deposit bank account once booking is made:
Evert Restaurant (Pty) Ltd
First National Bank
Willow Bridge Branch – 260505
Account No: 62893659535
Amount: R750 or amount indicated on quotation
Reference: Name + Date of booking

MENUS & NUMBER OF GUESTS

4. Groups larger than 16 guests are required to select a suitable set menu option from the available function menu options (see www.evertopstal.co.za/menus).
5. The final number of guests are to be confirmed at least 10 days in advance or as agreed.
6. The confirmed number of guests will be invoiced regardless of no-shows/cancellations on the day or changes after final confirmation was received.
7. All prices include VAT and are subject to change without prior notification.
8. No outside/own catering is permitted as EVERT Restaurant exclusively provides all catering & bar services except for Halaal or Kosher meals that may be arranged with us from certified suppliers for which a surcharge will be applicable and added to the bill.
9. The supply of own cake and cupcakes are permitted and a cake fee of R20pp will be levied and added to the bill.

DÉCOR, FLOWERS, AREAS & SERVICE FEES

10. Group bookings (including Baby- & Bridal Showers) are only booked for either a breakfast slot (08:00 – 11:30) or a lunch slot (12:30 – 16:00) and for a maximum of 3 hours within the selected timeslot and only one the following areas are available:
 1. The Garden Room (private facility): maximum of 30 guests around 2 tables. No venue fee for 20+ guests, if less than 20 guests a venue fee of R1750 is applicable and added to bill. A set-menu is compulsory in the Garden Room regardless of the number of guests.
 2. The Parskamer (semi-private facility): maximum of 40 guests around 2-3 tables with. No venue fee for 26+ guests, if less than 26 guests and exclusive use is required a venue fee of R1250 is applicable & added to bill (note point 4).
 3. The Stoep (semi-private facility): maximum of 36 guests around 3 tables. No venue fee for 36+ guests, if less than 36 guests and exclusive use is required a venue fee of R1250 is applicable & added to bill (note point 4).
11. A service fee of 12% will be added to the final bill(s) for groups of 12 or more guests prior to the deduction of the booking deposit.

SET-UP, TIME & DECOR

12. Set up for group bookings to commence 30 minutes prior to booking arrival time.
13. No area is available onsite for storage/ set-up and the arrangement of flowers & decor.
14. No permanent fixtures, cables, prestik, double-sided tape, thumbtacks, nails, screws or other items that might damage walls, furniture or structures are permitted.

15. Strictly no paper confetti, feathers, polystyrene confetti, tinsel/tinsel confetti, streamers, seeds, butterflies or balloons that contain any of these items are permitted.
16. No sky lanterns or fireworks are permitted.
17. Candles are only permitted with prior approval and required to be in candles holders.
18. The deposit will be withheld in lieu of cleaning costs in the event of the use of unauthorised materials as described in points 14-17 above (note point 14).
19. Own floral arrangements & décor permitted in line with points 9-16 OR may be arranged/ordered from Evert Restaurant (note point 13).
20. Maximum of 2.5 hours (180 minutes) per booking (or as agreed in writing). Guests are requested to ensure that all activities are completed within this timeframe for strike-down, cleaning & set-up.
21. The deposit will be withheld should the agreed booking times be exceeded resulting in the delay of set-up and an any inconvenience to the next booking in the same area.

CANCELLATION & POSTPONEMENT

22. If required EVERT Restaurant will reasonably consider a postponement to another available/suitable date, provided that the alternative date is within 6 months of the original date and the deposit will be transferred to the new date.
23. Cancellation within 14 days from the date of booking will result in a cancellation fee of R750.

LIQUOR & LICENCING

24. EVERT Restaurant is fully licenced for on-consumption liquor only. No alcohol will be permitted to be removed from the premises in line with the On-Consumption Liquor Licence stipulations and regulations in the liquor act.
25. B.Y.O. (bring-your-own) is allowed with a Corkage Fee of R50 per 750ml bottle. Only wine and sparkling wine is permitted, and no other drink items will be considered.
26. In line with legislation NO alcohol will be served to any person under the age of 18 and the right is reserved to request proof of identification.

ENTERTAINMENT AND MUSIC

27. All music and entertainment for events is subject to the written approval by EVERT Restaurant.
28. All equipment required for music, sound and entertainment (PA systems, projectors, TV's, extension cables, multiplugs, sound equipment, cabling etc) remains the responsibility of the client and are not provided by EVERT Restaurant.
29. Management reserves the right to control and limit sound and music levels due to the proximity of adjacent residential properties.

PREMISES

30. The building and the premises is located in a residential neighbourhood and guests are expected to respect the heritage buildings, the gardens and surrounds and are expected to act accordingly. See points 27, 29 and 34.
31. All facilities and areas at EVERT Restaurant are strictly non-smoking.
32. The EVERT Restaurant premises are monitored by a 24-hour CCTV surveillance system.
33. RIGHT OF ADMISSION on the premises of EVERT Restaurant is reserved.

AGREEMENT & ACKNOWLEDGEMENT OF T&C's

34. Payment and receipt of the required deposit will be deemed as acceptance & acknowledgement of the Terms & Conditions of Service as described herein & as displayed on www.evertopstal.co.za.

END

June 2026